

IQAC STEERING MEETING MINUTE

Date : 7TH JuLY 2021
Time : 1:00 pm.
Venue : Principal's Chamber, Govt. Aizawl West College

Members Present:

- | | |
|------------------------------|-----------------------|
| 1. Prof. C. Lalthlengliana | Principal & Chairman |
| 2. Dr. Lalremruati | Coordinator |
| 3. Prof. B. Lalrinsanga | Assistant Coordinator |
| 4. Ms. Lianhlupuii | |
| 5. Mr. H. Lalvulliana | |
| 6. Dr. Mary Anne Lalbiakhlui | |
| 7. Dr. Janet Vanlalhlimpuii | |

The Principal chaired the meeting. After greeting the members present, the Coordinator was asked to give a report of what has been done since the last meeting: -

1. The Coordinator gave a report on Finishing School which was organized from 21st June, 2021 – 2nd July, 2021. The Finishing School was successfully organized for the outgoing Core Students through online mode- Zoom platform was used and all the programmes was brought broadcasted live on Youtube - GAWC Official Channel. Feedback was taken from the participants through Google Forms and more than 90 percent of the students gave positive feedback for the programme, topics discuss and Resource Persons as well as in continuing the Finishing School programme for every outgoing Core students.

(Dr.Samuel V.L Thlanga)
Recording Secretary
Asssistant Coordinator

(Prof.C.LALTHLENGLIANA)
Principal & Chairman

IQAC MEETING MINUTE

Date : 17th February 2021
Venue : Principal's Chamber, Govt. Aizawl West College

Members Present:

- | | |
|------------------------------|-----------------------|
| 1. Prof. C. Lalthlengliana | Principal & Chairman |
| 2. Ms. Lianhlupuii | Vice Principal |
| 3. Dr. Lalremruati | Coordinator |
| 4. Prof. B. Lalrinsanga | Assistant Coordinator |
| 5. Mr. H. Lalvulliana | |
| 6. Dr. M.A.L Zadeng | |
| 7. Ms. Lalnunthari | |
| 8. Mr. Lalhmingliana | |
| 9. Dr. Samuel V.L Thlanga | |
| 10. Dr. Janet Vanalahlimpuii | |

Prof. C. Lalthlengliana, Principal/Chairman chaired the meeting. On the chair's invitation, Dr. Lalremruati, Coordinator gave reports of activities of IQAC and actions taken from the last IQAC-steering Committee Meeting's resolutions :

1. IQAC Steering Committee Meetings have been uploaded on the College Website.
2. Academic and administrative Audit format are almost completed.
3. Annual Quality Assurance Report (AQAR) is also being undertaken.

On invitation from the Chair, Ms. Lalnunthari Coordinator, AISHE reported that that AISHE reports of the College of the ongoing academic year are being processed for submission.

The Principal also reported that financial accounts of the College be soon placed to the Chartered Accountant for audit.

RESOLUTIONS –

1. After a through deliberations, it is resolved that Students profile, Teacher's profile and other important college profiles and documents be digitized. As private digital firm "Lailen" be informed about this on the 23.2.2021 in its meeting with the College Staff.
2. Discussion on replacement of Dr. P.L. Ramliana, Chairman – Research and Documentation cell was held, as he was transferred from the college to Mizoram Scholarship Board. It is resolved that the present Coordinator of the Cell Dr. Janet Vanlahlimpuii be appointed as the Chairman of the Research and Documentation Cell and Ms. Lallianzuali Varte be appointed as the Coordinator of the Cell. Prof. B. Lalrinsanga be removed from membership of the Research and Documentation Cell as he is the Assistant Coordinator of IQAC.
3. Departmentalisation of IQAC Activities has been discussed. Study Team for the purpose has been formed with the following Members :

- a) Mr. H. Lalvulliana
- b) Dr. Lalremruati
- c) Dr. Janet Vanlalhlimpuii
- d) Ms. Lalnunthari
- e) Prof. B. Ialrinsanga
- f) Dr. Samuel V.L Thlanga

The Team is also entrusted to look onto the feasibility of opening of new academic departments (subjects) in the College, tapping of sources of funds from State and Central Government and non-governmental agencies etc.

(Dr.Samuel V.L Thlanga)
Recording Secretary
Assistant Coordinator

(Prof.C.LALTHLENGLIANA)
Principal & Chairman

IQAC MEETING MINUTE

Date : 26th August 2020
Venue : Principal's Chamber, Govt. Aizawl West College

Members Present:

1. Prof. C. Lalhlengliana Principal & Chairman
2. Dr. Lalremruati Coordinator
3. Prof. Benjamin Lalrinsanga Assistant Coordinator
4. Dr. Samuel V.L. Thlanga Assistant Coordinator
5. Dr. P.L. Ramliana
6. Mr. H. Lalvulliana
7. Dr. Mary Ann LalbiakhluiZadeng
8. Mrs. Lalthakimi

The meeting was chaired by the Prof. C. Lalhlengliana, Principal. The Chairman invited Dr. Lalremruati, Coordinator to introduce the meeting agenda. After the meeting agenda was introduced the following have been discussed and resolved in the meeting:-

1. Seminar/Webinar – IMPRESS Series – The meeting resolved that seminar/webinar – IMPRESS Series be continued during the COVID-19 Lockdown period. The IQAC Coordinators are entrusted to initiate and take steps towards this. In connection to this, the meeting decided that “Zoom Pro” for upto 100 participants (Rs. 13,200/-) be purchased for the college property (at large). The meeting also decided that “Rekindling Normalcy” be the theme for the first Webinar IMPRESS Series.

The following persons will be invited to speak in the first series of West IMPRESS:-

- (1) Pi Vanramchhuangi (Ruafela Nu); Activist & Entrepreneur
- (2) Rev. Dr. Ramengliana; Secretary NEICC, Shillong
- (3) Ms. Lalrohluirokhum (Kuki); Director EFICOR, New Delhi
- (4) Mr. Robert Lalchungnunga I.A.S., Commissioner, Patna, Bihar

The West IMPRESS Series would be organised within September and October 2020 provided on the availability of the Speakers.

2. Departmentalization of innovative practices under IQAC – The meeting, in principle, resolved to go ahead with the departmentalization of innovative practices under IQAC. The Principal in consultation with IQAC Coordinators will work out for its implementation.

(Dr. LALREM RUATI)
Coordinator

(Prof. C. LALTHLENGLIANA)
Principal & Chairman

(Dr. SAMUEL V.L. THLANGA)
Assistant Coordinator

IQAC MEETING

Date : 16th September 2020, 2:00 p.m.

Venue : Principal's Chamber, GAWC

Members Present:

1. Prof. C. Lalthlengliana Principal and Chairman
2. Dr. Lalremruati Coordinator
3. Prof. Benjamin Lalrinsanga Asst. Coordinator
4. Dr. Samuel V.L. Thlanga Asst. Coordinator
5. Dr. P.L. Ramlia
6. Mrs. Lianhlupuii
7. Mr. H. Lalvulliana
8. Dr. Mary Ann LalbiakhluiZadeng
9. Ms. Lalnunthari Coordinator, AISHE
10. Mrs. Lalthakimi

The Principal chaired the meeting. The following were discussed in the meeting: -

1. WEST IMPRESS Series – As has been discussed in the previous meeting, WEST IMPRESS Series was started with the first series held on 31st August 2020. The Coordinator gave a report that WEST IMPRESS Series was held through ZOOM and was live streamed on the college's YouTube Channel. The second series was held on 15th September 2020. Two more series are scheduled and the whole series is planned to be over by October 2020.
2. IQAC Activities – Due to the ongoing pandemic and lockdown, many of the action plan of cells under IQAC could not be organized. The Committee discussed and resolved that the different cells of IQAC should try to find innovative practices through online mode so as to fulfill at least some of their respective cells' action plan.

(Dr. LALREM RUATI)

Coordinator

(Prof. C. LALTHLENGLIANA)

Principal and Chairman

IQAC MEETING

Date : 19th October 2020, 11:00 a.m.

Venue : Principal's Chamber, GAWC

Members Present:

1. Prof. C. Lalthlengliana Principal and Chairman
2. Dr. Lalremruati Coordinator
3. Prof. Benjamin Lalrinsanga Asst. Coordinator
4. Dr. Samuel V.L. Thlanga Asst. Coordinator
5. Dr. P.L. Ramlia
6. Mrs. Lianhlupuii
7. Mr. H. Lalvulliana
8. Dr. Mary Ann LalbiakhluiZadeng
9. Ms. Lalnunthari Coordinator, AISHE
10. Mrs. Lalthakimi

The Principal chaired the meeting. The following were discussed in the meeting: -

1. WEST IMPRESS Series – The Coordinator gave a report that WEST IMPRESS Series on the theme 'Rekindling Normalcy' was successfully organized. Within this series, there were four programmes starting from the last week of August till 13th October 2020. The meeting discussed and resolved that such a series be organized again in the near future with a different theme.
2. Departmentalization of Innovative Practices – As has been discussed in the previous meeting, the meeting discussed that each department organized a webinar or any other similar programme through online mode using platform like ZOOM and YouTube channel before the end of the current academic session. The committee resolved that the Coordinator will take the necessary measures of organizing the programmes with the different department.

(Dr. LALREM RUATI)

Coordinator

(Prof. C. LALTHLENGLIANA)

Principal and Chairman

IQAC MEETING

Date : 13th November 2020, 11:00 a.m.

Venue : Principal's Chamber, GAWC

Members Present:

1. Prof. C. Lalthlengliana Principal and Chairman
2. Dr. Lalremruati Coordinator
3. Prof. Benjamin Lalrinsanga Asst. Coordinator
4. Dr. Samuel V.L. Thlanga Asst. Coordinator
5. Dr. P.L. Ramliana
6. Mrs. Lianhlupuii
7. Dr. Mary Ann Lalbiakhlu Zadeng
8. Ms. Lalnunthari Coordinator, AISHE
9. Mrs. Lalthakimi

The Principal chaired the meeting. The following were discussed in the meeting: -

1. Letter received from the Higher and Technical Dept, GoM – In a letter received from H & TE Dept., GoM (No. B. 16019/8/2019-THE), the Director had requested all colleges to observe the 'National Education Day' on 11th November 2020. The meeting decided that the Dept of Education with support from IQAC should organize the said programme through online, using ZOOM and live streaming the programme on the college's YouTube Channel. All students should be informed about the programme and it was also decided that the Core students should attend the webinar through ZOOM so that attendance can be taken.
2. Departmentalization of Innovative Practices – The Coordinator reported that some departments had taken the initiative of organizing Special Talk programme by inviting resource persons. The Dept of Psychology had invited Ms. Rebecca Lalnundiki, Clinical Psychologists, Shining Star Rehabilitation Centre, Aizawl to deliver a Special Talk on 'Intellectual Disability' on 2nd November 2020. The Dept of History have scheduled to have a similar programme on the topic 'Social Media and the Youth – Special Focus on Fake news and Digital Hygiene' on 20th November 2020.

The meeting decided and resolved that the Coordinator will give reminders to the other departments so that they too can organize programme within the current academic session.

(Dr. LALREM RUATI)

Coordinator

(Prof. C. LALTHLENGLIANA)

Principal and Chairman

Student Satisfaction Survey on Teaching Learning Process

109 responses

[Publish analytics](#)

a) NAME:

109 responses

Lalparmawii

Lallawmkima

Lalmangaihzuali

Ruthi Vanlalruatpuii

H Lalchhanchhuahi

Reuben Lallawmzuala

Jerry lalruatfela

Zoremnika

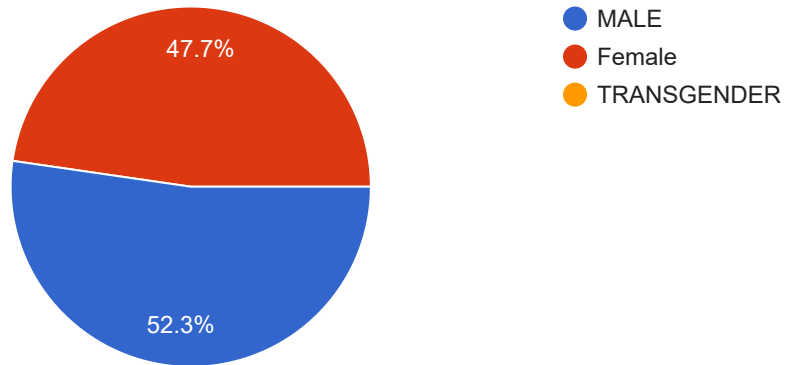
Lalzuitluanga



b) GENDER:



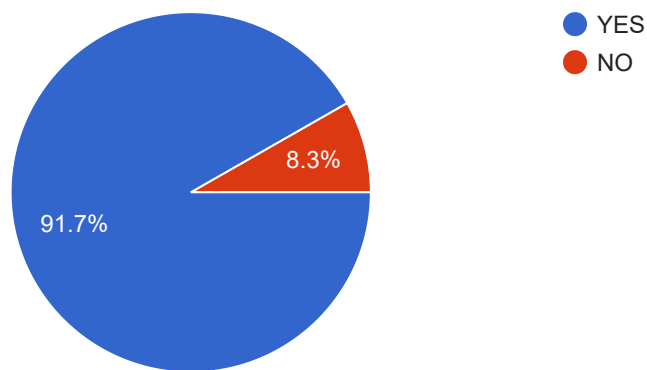
109 responses



C) Please confirm this is the first and only time you answer this survey.



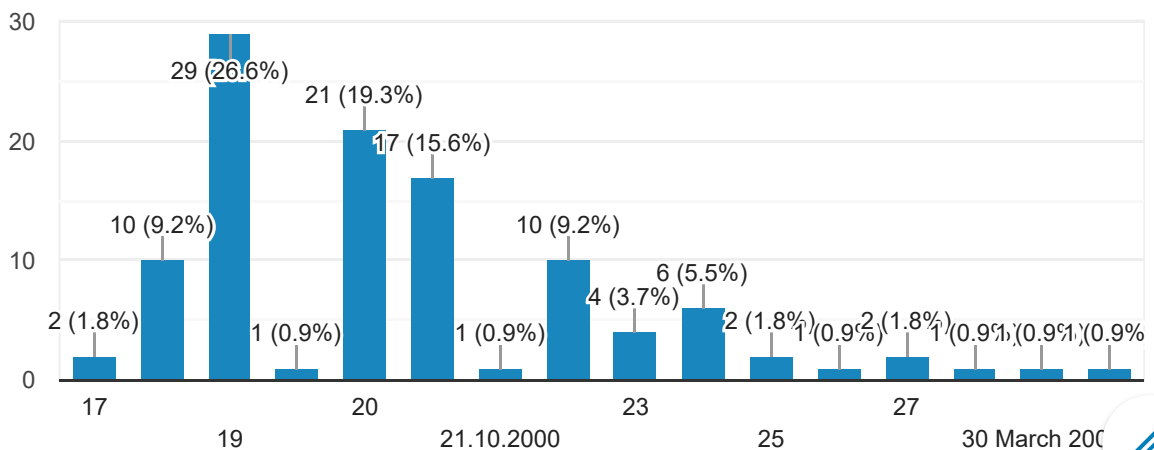
109 responses



d) AGE



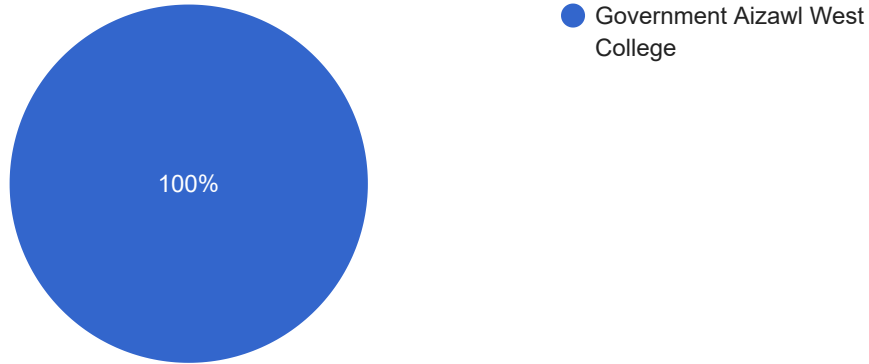
109 responses



e) COLLEGE NAME:

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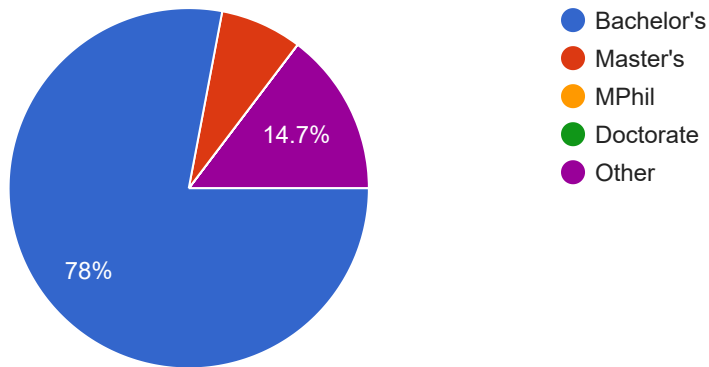
109 responses



f) What degree program are you pursuing now?

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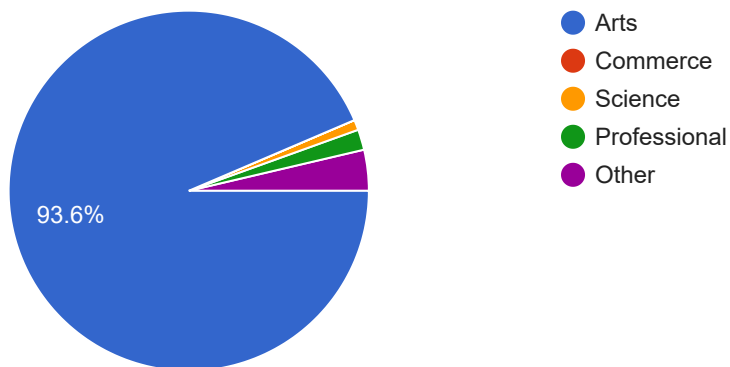
109 responses



g) What subject area are you currently pursuing?

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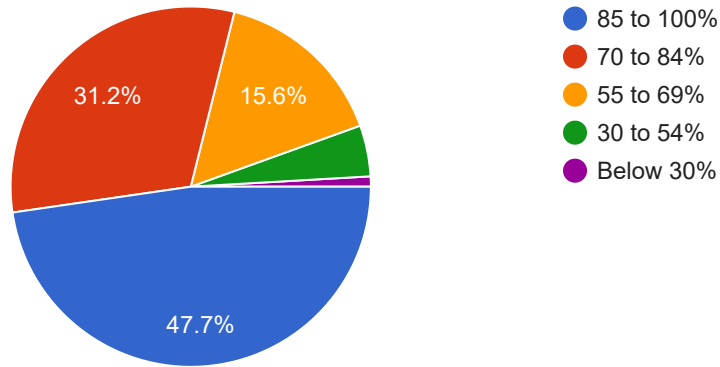
109 responses



1. How much of the syllabus was covered in the class?

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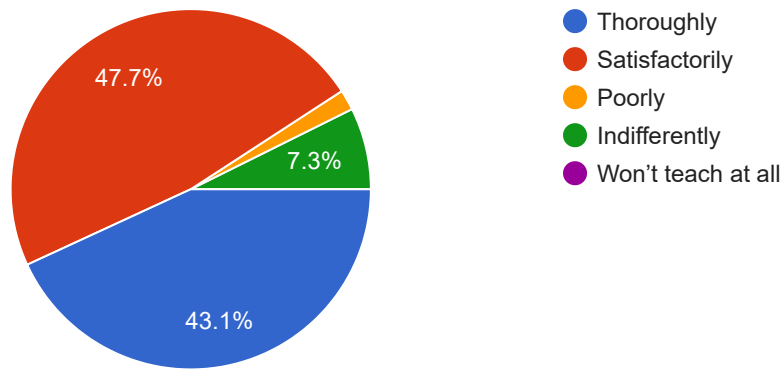
109 responses



2. How well did the teachers prepare for the classes?

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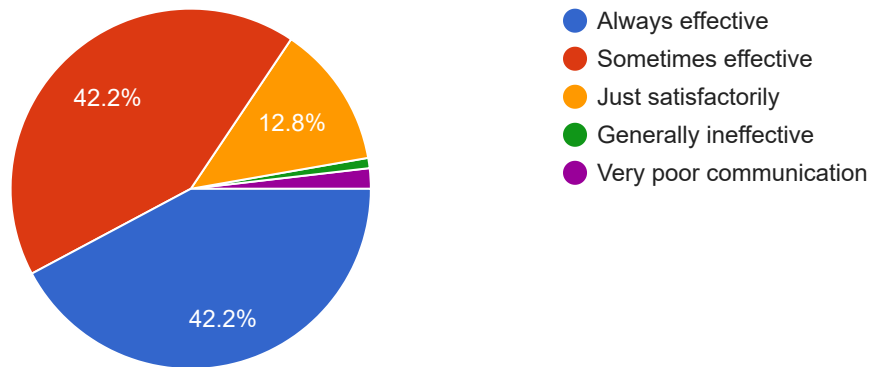
109 responses



3. How well were the teachers able to communicate?

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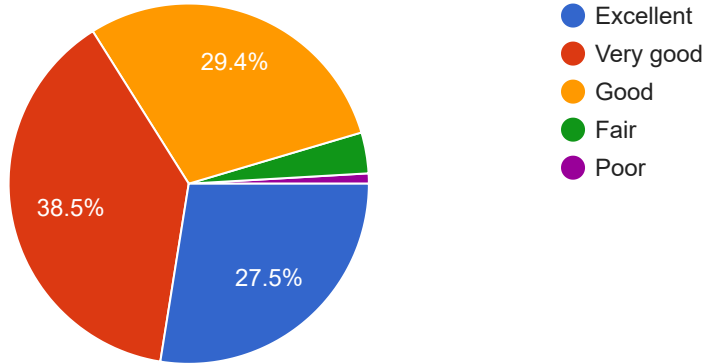
109 responses



4. The teacher's approach to teaching can best be described as

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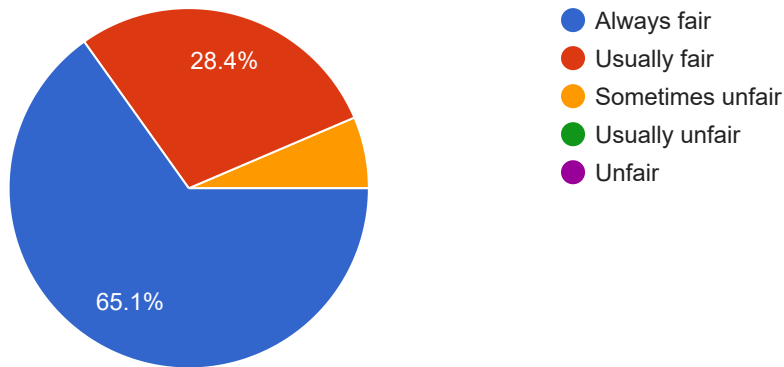
109 responses



5. Fairness of the internal evaluation process by the teachers.

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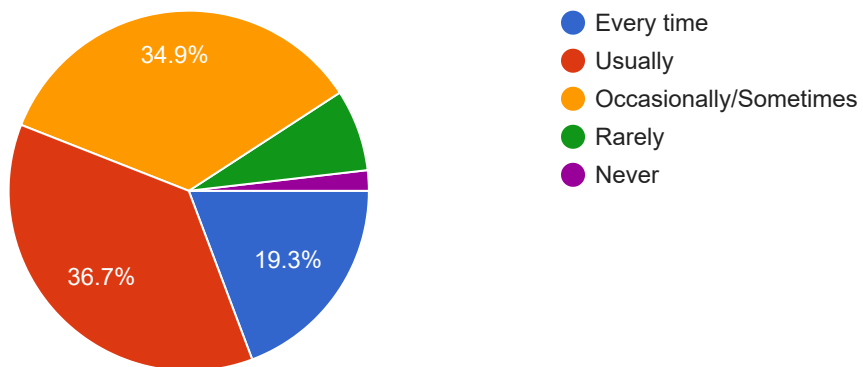
109 responses



6. Was your performance in assignments discussed with you?

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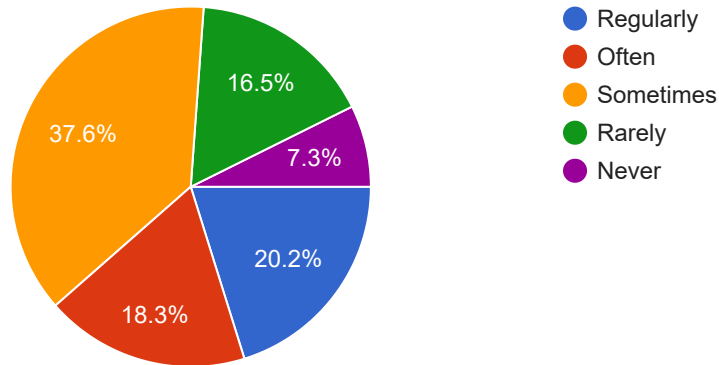
109 responses



7. The institute takes active interest in promoting internship, student exchange, field visit opportunities for students



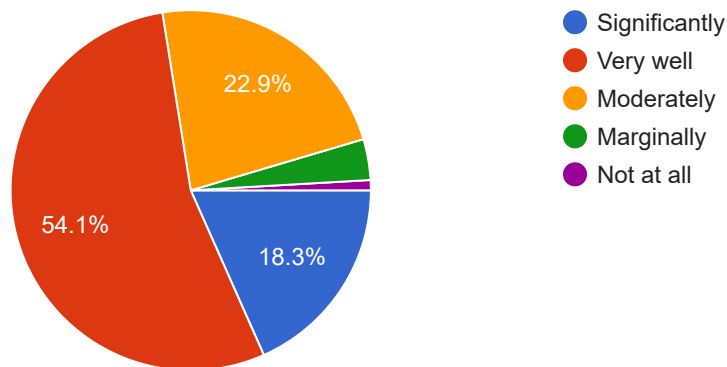
109 responses



8. The teaching and mentoring process in your institution facilitates you in cognitive, social and emotional growth.



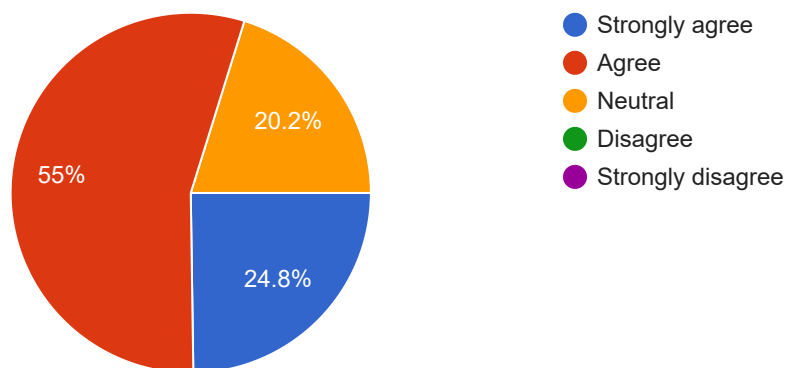
109 responses



9. The institution provides multiple opportunities to learn and grow.



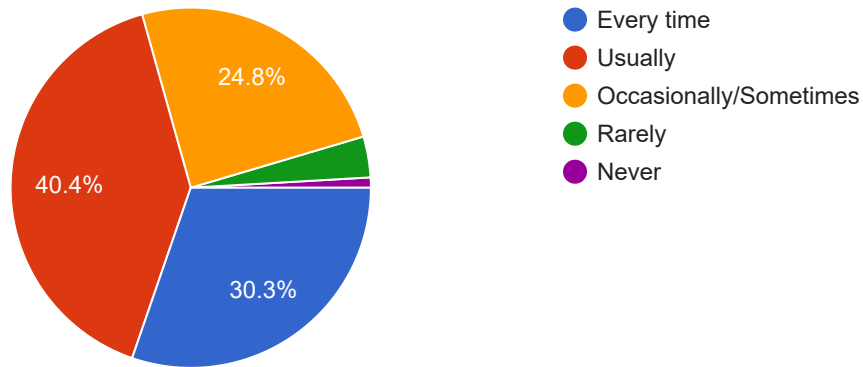
109 responses



10. Teachers inform you about your expected competencies, course outcomes and programme outcomes.



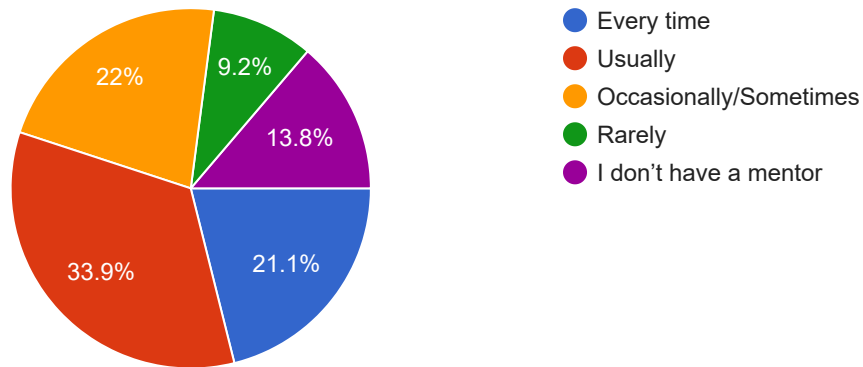
109 responses



11. Your mentor does a necessary follow-up with an assigned task to you.



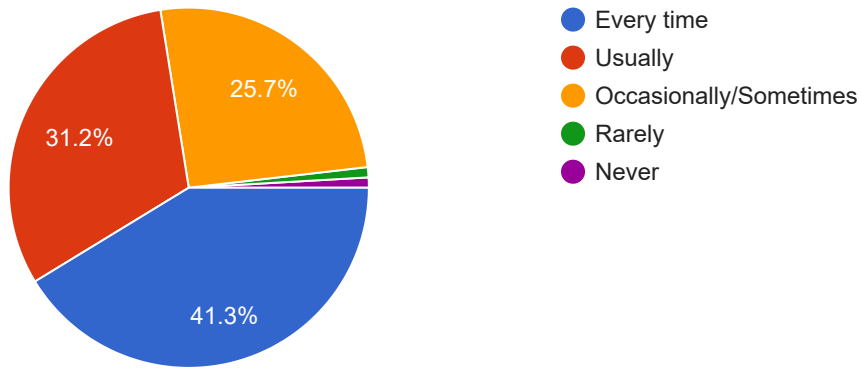
109 responses



12. The teachers illustrate the concepts through examples and applications.



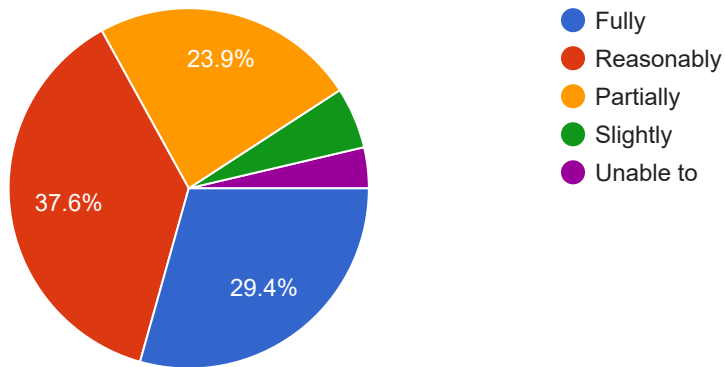
109 responses



13. The teachers identify your strengths and encourage you with providing right level of challenges.



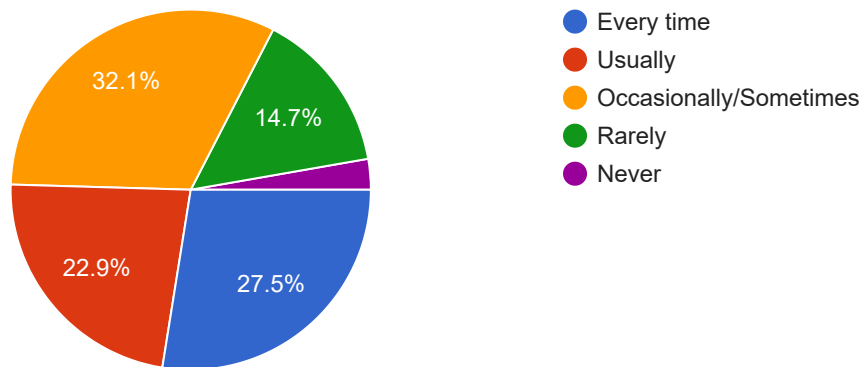
109 responses



14. Teachers are able to identify your weaknesses and help you to overcome them.



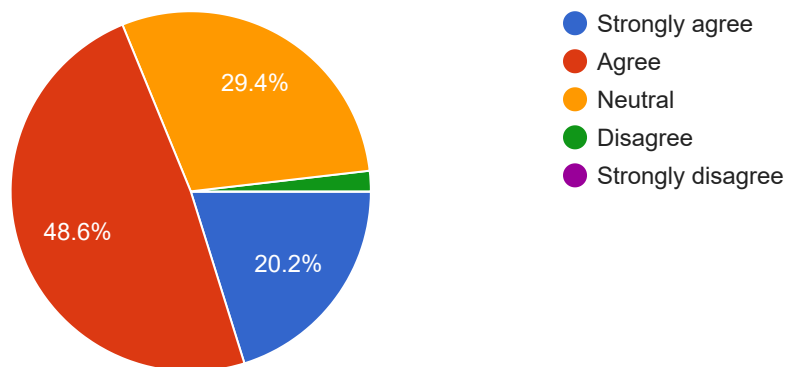
109 responses



15. The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process.



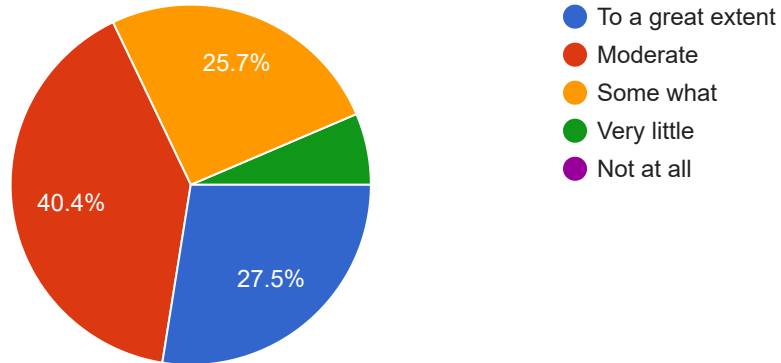
109 responses



16. The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences.



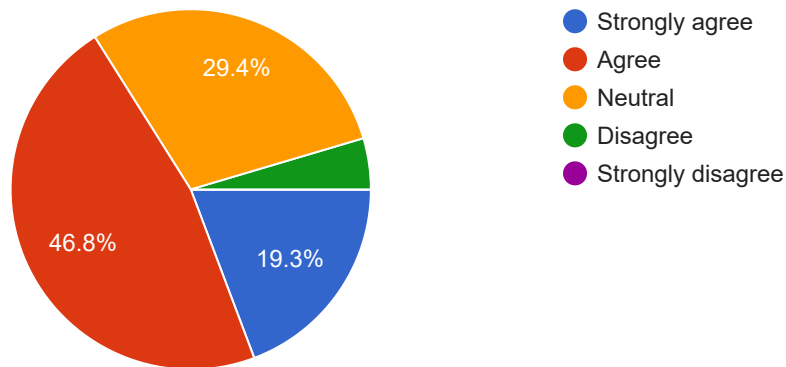
109 responses



17. Teachers encourage you to participate in extracurricular activities.



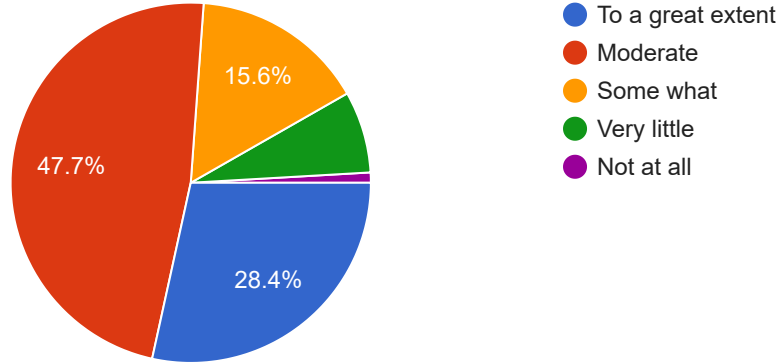
109 responses



18. Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work.



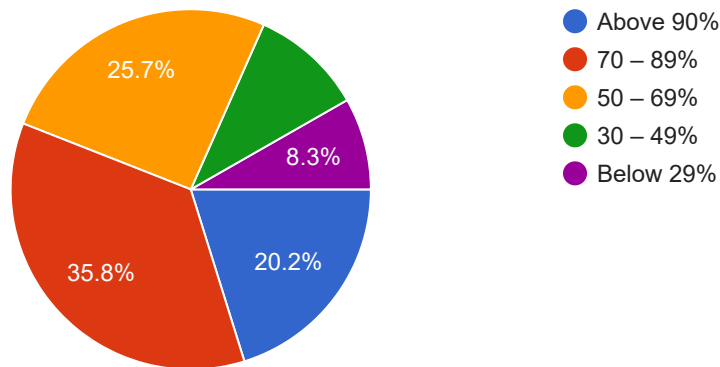
109 responses



19. What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching.



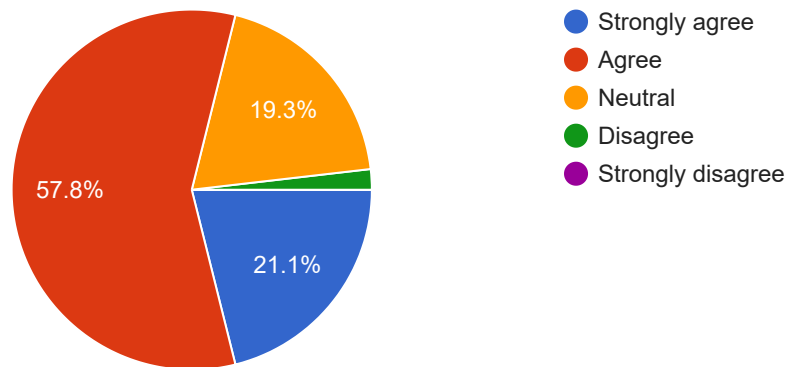
109 responses



20. The overall quality of teaching-learning process in your institute is very good



109 responses



21. Give three (3) observation / suggestions to improve the overall teaching – learning experience in your institution.

109 responses

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Good

I don't know

..

- 1) Try to know about the student problem and understand them
- 2) Try to point out interesting point for the students
- 3) Do not simply give lecture, ask the students what they don't understand

I have no idea

1. Use better graphics and visual media to engage students well.
2. Try to reach every student and ask for their doubts.
3. Make teaching a two way interaction

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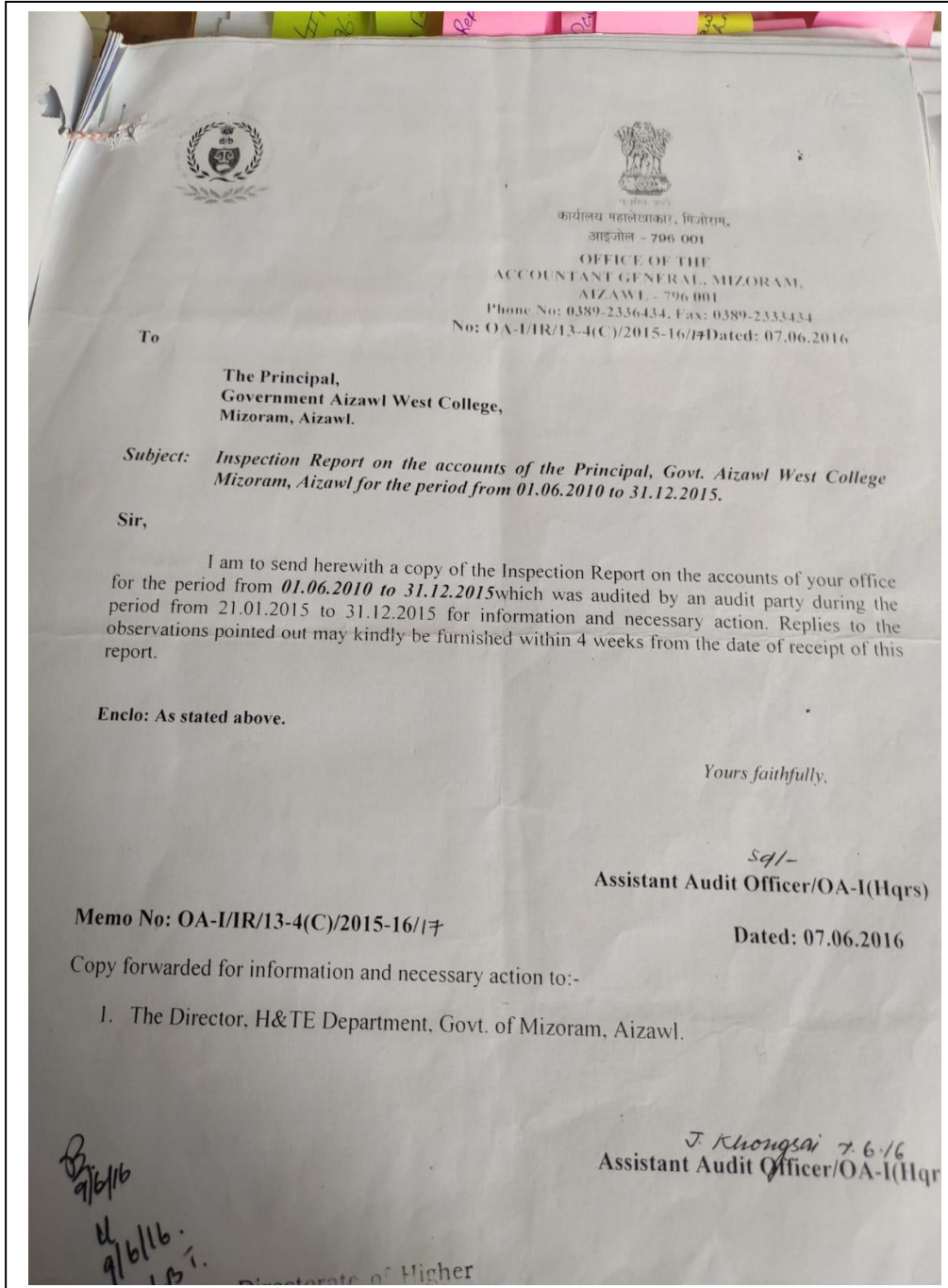
Google Forms






6.5.3

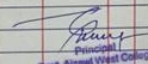
1. External Audit letter.



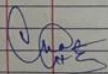
2. Internal Audit register.

Cash Accounts for the							month of20									
R E C E I P T S							D I S B U R S E M E N T S									
PARTICULARS	Ledger Folio	Amount		Bank Amount Voucher No.		Total Amount		Month & Date	PARTICULARS	Ledger Folio	Amount		Bank Amount Voucher No.		Total Amount	
		Rs.	P.	Rs.	P.	Rs.	P.				Rs.	P.	Rs.	P.		
OPENING BALANCE						63608	-									
								25/3/2021	Fogging Solution	150					2000	-
TOTAL RECEIPT							NIL		TOTAL EXPENDITURE						2000	-
GRAND TOTAL						63608	-		CLOSING BALANCE						63608	-


Principal
Govt. Alawal West College
Alawal - Mizoram


Principal
Govt. Alawal West College
Alawal - Mizoram

Total Receipt = Rs. 13,47,600
 Total Expenditure = Rs. 12,85,972
 Balance = Rs. 61,608.

Audited by

(Dr. VANMELVENA SHANTE)

Auditors OBSERVATIONS

1. Internal exam fee may not be utilized as multi fund, in future Eg S.U fund may not be changed in this internal exam fund.
2. Receipt vouchers may be maintained.