

**GOVT. AIZAWL WEST COLLEGE
STAFF WELFARE COMMITTEE**

DAN BU

(WELFARE FUND PUK THEIH DAN & CONSTITUTION)

2019 REVISION

THUHMAHRUAI

Staff Welfare Committee : Govt. Aizawl West College hi 7th August 1996-ah din tan a ni a. 11th September 1998 hian dan mumal tak siam tura rel a ni a, chu dan chu engemaw chen hman a nih hnuah 16th January 2001 hian siam that a nil eh ta a, chu dan chu hun rei tak hman a nih hnuin 19th April 2019 General Body Meeting Rorel No. 2-na chuan siam that turin a rel ta a, chumi ang chuan siam that tul nia kan hriat lai te thawh khawm tura tih a ni a. Chumi hnuah Chairman leh Secretary ten lo rem felin 26th July 2019 General Body Meeting chuan siam that ngai lai te a siam tha a, hman tura pawm a ni ta a.

Tun hmaa kan dan lo siam a, siamthatnaa sul lo sutute hnenah thinlung takin lawm thu heng mite hnenah hian kan sawi e –

1. Rev. L.N. Ralte, founder Principal
2. Pu Lalnghenga Tochwawng, (RIP) Sel. Grade Lecturer.
3. Pu T. Vanlawma, Associate Professor
4. Prof. Benjamin Lalrinsanga

Staff Welfare Committee : Govt. Aizawl West College dam reng rawh se.

Dated : Aizawl
The 18th January, 2020

(LALCHHUANMAWIA SAILO)
Chairman
Staff Welfare Committee
Govt. Aizawl West College

AMENDMENT-2019

WELFARE FUND PUK THEIH DAN TUR

Thuhmahruai :

Welfare Fund hi kan College thawktu zawng zawngte thawh khawm a nih angin tul bik thilah chuan member tu pawhin puk theih a ni ang.

Article No. I

Loan Puk Theih Dan

Welfare Fund hi kan member zinga mi tupawhin heng atan te hian puk theih a ni ang.

- A.** Loan Puk Dilna Form hmangin dil tur a ni a, chu dilna chu Staff Welfare Executive Committee-in a ngaihtuah ang a, heng a hnuai tarlan tlawh chhan-te hian tul leh awm ni a a hriat chu puk a phal sak thei ang-
- (a) Dam lohna thilah amah emaw, a chhungte emaw State pawn a in enkawl ngai (referred) a nih in. Chhungte tih hian kan nupui/pasal fanaute bakah kan Dan Bu No.V(sawifiahna) in a tarlante hian a huam chuan dil theih a ni ang.
 - (b) Tualchhungah pawh dam lohna khirkhan emaw, insenso hautak deuh ang chi-a dammawh hritlan thulh ah.
 - (c) Chhiatni/Thatni thilah, entirnan – Nupui/Pasal neih thilah emaw, hriatrengna lungphun ang chi-a mamawh nia inhria te tan
 - (d) Emergency thil emaw, chhiat tawh thut, khuarel chhiatna ang chi-ah te puk theih ani ang
 - (e) Heng bakah hian chhungkaw khawsak ah harsatna tawh theih a ni a, chung thilah pawh chuan puk theih a ni ang.
 - (f) A chunga kan sawi tak ang ni kher lo thilah member-ten sum mamawhna engemaw tak an neih chuan puk dil theih a ni ang. *(Hei hian inchung khur mamawh kan tih ang chi reng reng (consumer goods) chu a huam lo ang.)*
- B.** Loan hi puk hun chung danin a siam chung a Service nei te tan chauh puk theih a ni ang.

Article No. II

Rate of Interest

A pung chu kum khatah 8% a ni ang a, Simple Interest formula a chhut tur a ni ang. $(PTR/100 * where P=Principal, T=Time, R=Rate)$ Thla thum chhung a an rulh zawh chuan a pung chhut lo ila, chumi aia rei an rulh chuan 8% p.a. a a pung chhut a ni ang.

Article No. III

Puk theih zat (Quantum).

Group level a zirin heng aia tam lo hi member pakhatin vawi khatah a puk theih a ni ang

1. Group A – Rs. 1,00,000/- (cheng nuai khat aia tam lo)
2. Group B- Rs. 80,000/- (cheng sing riat aia tam lo)
3. Group C leh a hnuai lam –
Rs. 50,000/- (cheng sing nga aia tam lo)

Article No. IV

Rulh dan tur chungchang

1. Loan lak chu a rei berah kum hnih (thla 24) chhunga Principal leh Interest nen a rulh zawh tur a ni ang. Loan puktu hian a duh a nih chuan a puk hun tur chhung aia hma pawhin a rul zo/tlak thei ang.
2. Loan hi pek chhuah a nih dawnin Secretary hnenah Loan Pukna Form hmangin- a intiamkamna, puk duh zat , puk duh hun chhung leh thla tin a rulhna zat tur (EMI) chhut chhuak sa in form hi fill up hmasak thin tur a ni ang.
3. A puk hun tur chhung aia hma a a lo rul zo duh a nih pawhin a puk hun chhung leh rulh dan tur chhut sa angin a rul zo tho tur a ni ang.
4. Loan lak chu – a lak thla dawt leh chiah hlawh atanga rulh tan nghal zel tur a ni ang. Entirnan – April-a loan lak a nih chuan a dawt leh May thla hlawh atangin rulh tan nghal tur a ni.
5. Loan rulhna hi loan latu in thla tin ni 15 (ni sawmpanga) ral hma in pawisa fai (in cash) in Finance Secretary hnenah pek thin tur a ni ang. Loan latu in Personal Loan Ledger hmangin pawisa fai hi an in hlan thin ang.
6. Loan latu-in a loan rulh lai/lak lai a rulh zawh hma chuan puk belh theih a ni lovang.
7. Loan latu-in a rulh zawh hma-a engvang pawha College a chhuahsan hma in a pung nen a rul tla nghal vek ang.
8. Loan latu a lo thih chuan a loan lak rulh zawh loh la awm zawng chu ngaihdam tur a ni ang.

Article No. V.

Consolidated Fund

1. Kan Fund hi chhiatni thatni thil atana tih a nih deuh ber avangin leh eng hunah nge hman a tul dawn tih hriat lawk theih a nih loh avangin sum innghak a awm ngei ngei tur a ni a. Puk theihna dan siam anga puk duh anih pawhin sum innghak chu khawih chet loh tur a ni.
2. Tun dinhmunah chuan **Rs. 2,00,000/- (Cheng nuai hnih)** hi sum innghak ni se la, hemi dinhmuna a awm lai hi chuan puk tur awm lovah ngaih tur a ni. Amaherawhchu hei hi Fund Position a zirin tihdanglam theih ani ang.

Article No. VI.

Heng dante hi a tul dan a zira tihdanglam (amend) theih a ni ang a, chu chu General Body Meeting-in a ngaihtuah thin ang.

Amended on 30th Oct.2019

STAFF WELFARE COMMITTEE : GOVT. AIZAWL WEST COLLEGE

DAN (CONSTITUTION)

Thuhma :

Govt. Aizawl West College-in kawng hrang hranga hma a sawn theih nan thawktute zingah impumkhatna leh thawhhona tha a awm zel theih nan Staff Welfare Committee chu din a ni.

Siam thatna (Amendment) :

He pawl Dan hi hun engemaw chen hman a nih hnuin ni 6.9.2019 hian General Body Meeting-in a ennawn a, siamthat ngai nia a hriat lai apiangte siam thain a hnuiaia mi ang hian Staff Welfare Committee Dan atan a pawm.

Hman tan hun :

He dan hi ni 6.9.2019 atanga hman tan a ni ang.

I. A hming :

He pawl hi Staff Welfare Committee, Govt. Aizawl West College tih a ni ang a, a lam tawiin SWC GAWC tih a ni ang.

II. Pawl thiltumte (Aims & Objects) :

1. Hnathawktu hrang hrangten taima leh tha taka an thawh theih nan a tul ang zela hmalak.
2. Memberte chhiat ni, that ni a intawiawm thin.
3. He college hmasawna leh thatna ngaihtuaha a tul ang zela hmalak thin.
4. Memberte harsatna a theih ang ang a sut kianpui ang.
5. College official administration hna kal lai tithuanawp lo zawngin memberte hamthatna a ngaihtuah thin ang.

III. Member nih theih dan :

1. Mi tupawh Govt. Aizawl West College-ah regular-a thawk (Teaching & Non-teaching) tawh phawt chu member a ni thei ang.
2. Sorkar/UGC hnuiaia thawk/rawihte – Contract Assistant Professorr-te chu an thawh hun chhungin member an ni thei ang a, Welfare Fee/Fund pek tul ang pein member an ni thei ang.
3. Deputation a rawn kal emaw chhuak te chuan GAWC Welfare an zawm duh chuan an la zawm thei ang
4. Welfare Fee memberte hnen atangin khawn tur a ni a, a khawn dan tur leh a zat (Amount) Executive Committee-in a ruahman chu General Body meeting-in a thli ang a, tha a tih angin a pawmpui thin ang.
5. Welfare Fund thla tin khawn dan tur chu hetiang hi a ni ang.

Professor & Associate Professor	400
Assistant Professor	300
Assistant Professor Contract	200
L.D.C. – Head Assistant	200
IV Grade	100

IV. Member nihna atanga ban dan :

1. Member tupawh a hna atanga banga College a chhuahsan chuan a chhuah ni atangin member a nihna a tawp nghal ang.
2. Welfare Fund a zawna thla 6 a pek loh chuan amah a inban a ni ang.

V. Memberte inpuih tawn dan tur :

1. Chhiatni

- (a) Member tupawh vanduin tawkin lo boral sela, thlahna pangpar dah a thlah tur a ni a. Tin, hun hranah ralna programme siamin Rs. 1,00,000/- (cheng nuai khat) a ral tur a ni.
- (b) Member tupawhin a nupui/pasal pawmlai a sun chuan thlahna pangpar dah a thlah tur a ni. Tin, hun hranah ralna programme siamin Rs. 10,000/- (cheng singkhat) a ral tur a ni.
- (c) Member tupawhin amah hringtu a nu emaw a pa emaw a sun chuan ralna programme siamin Rs. 10,000/- (cheng singkhat) a ral tur a ni.
- (d) Member tupawhin a chung b & c a sawi bak an chhungkaw member zinga mi a sun chuan ralna programme siamin Rs. 5,000/- (cheng sangnga) a ral tur a ni.
- (e) Member tupawhin leilung pian ken chhiatna (natural calamities) leh vanduin dang a tawhin SWC Executive Committee-in awm a tih ang tawkin a tanpui thei ang. Hetiang thil a lo awm chuan General Body Meeting-ah report a pe thin ang.
- (f) Inralna hun hi a theih chin chinah College-ah hman thin tur a ni.
- (g) Member kum nga la thawktlinglo te chu zankhat mitchhin an tawh in Rs. 50000/- (Cheng singnga) a ral tur a ni.

Sawifiahna : Chhungkaw member tih hian hengte hi a huam ang :-

- (i) Fate – inhrang la chang lo apiang. Fate tih hian Falak (adopted) a huam ang.
- (ii) Pianpui unau inkhata a la chenpui te.

2. Thatna lam :

Member tupawhin dan mumal taka nupui/pasal a neih chuan Rs.5,000/- (cheng sangnga) a pawisa faiin lawmpuina hlan tur a ni.

3. Inthlahna lam :

- (a) Superannuation Retirement : Member tupawh superannuation retirement-a chhuak tur chu hetiang hian thlahna thilpek hlan thin tur a ni –
 - (1) Welfare member kum 5 (kum nga) la tling lo te chu Rs. 20,000/- (cheng singnih)

(2) Kum 5 (kum nga) chung lam lo ni tawh chu Rs. 50,000/- (cheng singnga) –in. Thlahna hi pawisa faiin emaw a tlukpui thildang emaw a ngaihhraina pek tur a ni. Hun remchangah office-ah thlahna inkhawm pawh buatsaih ngei tur a ni.

- (b) Member tupawh voluntary retirement-a a chhuah chuan ngaihhraina Rs. 20,000/- (cheng singnih) pek a ni ang.
- (c) Transfer/Bang (resign) : Member tupawh he college-a Staff Welfare Committee-a member lo ni tawh, hna dang hmuh vang emaw chhan dang avanga bang emaw transfer a college chhuahsan an awm chuan ngaihhraina Rs.10,000/- (cheng sing khat) pek a ni ang.
- (d) Member - thawk nghet lo (Contract)- te chu kumkhat an thawh tlin hnuah chauh thlah theih an ni ang.

VI. Staff Welfare Committee-a Hruaitu (Office Bearers) :

- 1. Hetiang hian SWC-ah hruaitu (Office Bearers) an awm ang.
 - (a) Chairman
 - (b) Vice Chairman
 - (c) Secretary
 - (d) Asst. Secretary
 - (e) Treasurer
 - (f) Finance Secretary
- 2. Hruaitute term hi kum hnih zel a ni ang.
- 3. Hruaitu (Office Bearer) hmun engpawh engemaw vanga a ruah chuan Executive Committee-in tha a tih angin a hnawhkhat thei ang.
- 4. Office Bearers-te hian Executive Committee member 6 aia tlemlo 10 aia tamlo an ruat thei ang.
- 5. Mi pakhat in post ngai a zawnin term 2 bak a chelth thei lovang.

VII. Staff Welfare Committee hruaitute mawhphurhna :

1. Chairman

- (a) Staff Welfare Committee meeting a kaihrui ang.
- (b) Staff Welfare Committee hmalakna kawng tinrengah hma hruaitu ber a ni ang.
- (c) Staff Welfare Committee meeting-ah emaw committee-ah ngaihndan inzat a awm chuan tha a tih angin thu tlukna a siamin thu a pawtchat thei ang.

2. Vice Chairman :

Chairman awm loh apiangin Chairman ai a awh ang.

3. Secretary :

- (a) Staff Welfare Committee meeting thurelte a tul ang zelin a bawhzui thin ang.

- (b) Staff Welfare Committee Executive Committee Meeting, General Body Meeting te a ko thin ang. Meeting apiangin minute ziaktu a ni ang. A tul angin SWC File siamin a vawng ang.
- (c) Kum tinin Annual Report a buatsaih thin ang a, chu chu General Body Meeting-ah a pharh thin ang.

4. Asst. Secretary :

- (a) Secretary awm loh lain Secretary hna a thawk ang.
- (b) A tul ang zelin Secretary a pui thin ang.

5. Treasurer :

- (a) Staff Welfare Committee pawisa vawngtu a ni ang.
- (b) Committee meeting awm apiangin sum dinhmun a report thin tur a ni.

6. Finance Secretary :

- (a) Cash Book hmangin pawisa lut leh chhuak a record (ziaklut) thin ang.
- (b) Kum tin Financial report a pe ang.

VIII. Sum Audit :

Welfare sum te hi kumtin in audit tur a ni ang a, auditor chu Executive Committee-in a ruat thin ang.

IX. General Body Meeting (GB) :

- (a) Kum tin vawikhat tal neih ngei tur a ni.
- (b) Executive Committee-in tul bik thilah General Body Meeting a ko thei ang.
- (c) Dan siam that emaw thiah thuah thuneitu a ni.
- (d) Staff Welfare Committee kal dan tur kawng engkimah thutawp siam theitu a ni.
- (e) Tul bik thila pawisa hmanna tur hlawm lian deuh a awmin a ngaihtuah thin ang.

X. Staff Welfare Executive Committee :

- (a) Kawng engkimah SWC hminga thiltih tur reng reng chu a reltu a ni ang. Committee-a a tam berte duh dan chu thutlukna a ni ang.
- (b) SWC dan kengkawhtu leh vawngtu a ni ang.
- (c) SWC Executive Committee member term chu kum hnih a ni ang.
- (d) Tul a tih hunah General Body meeting a ko thei ang.
- (e) SWC Dan bu-in a sawi bak tul bik thilah chuan Dan a siam thei ang. Mahse hei hi Article XIII (b) in a sawi angin General Body meeting hmasa berah pawmpui turin a thlen thin tur a ni.

XI. Election :

- (a) Kum khat danah SWC Office Bearer turte chu November thlaral hma ngei in thlan thin tur a ni.
- (b) Inthlanna chu Secret Ballot hmanga tih tur a ni.
- (c) Nomination neih leh neih loh thua a hmam Executive Committee-in thu tlukna a siam thin ang a, chumi ang chuan kalpui tur a ni ang.
- (d) Office Bearer chu a mal te te (post-by-post) a thlan a ni ang. Vote hmu sang ber (simple majority) chu tlinga puan tur a ni.
- (e) SWC Executive Committee-in a hmam inthlanna buatsaihtu tur Presiding Officer pakhat leh Polling Officer pakhat SWC member nilo a sawm/ruat thin ang.
- (f) Office Bearer thlan tharte chu inthlan atanga kar khat chhungin charge an inthlan thin ang.

XII. Welfare Fund chungchang :

- (a) Welfare Fund chu memberte hnen atangin khawn a ni ang.
- (b) Welfare Fund khawn dan tur chu Executive Committee-in a rel ang a, General Body meeting-in a pawmpui thin ang.

XIII. Danpui siam thatna :

- (a) Staff Welfare Committee Dan te hi General Body Meeting-akal a tam zawkte duh danin tihdanglam theih a ni ang.
- (b) He Dan in a huam loh thil tul bikah chuan SWC Executive Committee-in dan a siam lailawk thei ang a, chu chu General Body Meeting hmasa berah pawmpui turin thlen tur a ni ang. Member tam zawkin an pawmpui theih chuan DAN BU-ah lak luh tur a ni ang.