

IQAC MEETING MINUTE

Date : 11th July 2019

Venue : Principal's Chamber, Govt. Aizawl West College

Members Present:

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|-----------------------------|-----------------------|
| 1. Dr. P. Lalremliana | Principal & Chairman |
| 2. Dr. Ssamuel V.L. Thlanga | Coordinator |
| 3. Ms. Lalremruati | Assistant Coordinator |
| 4. Mrs. Lianhlupuii | |
| 5. Ms. Janet Vanlalhlimpuii | |
| 6. Dr. Benjamin Lalrinsanga | |
| 7. Mr. Lalhmingliana | |
| 8. Dr. P.L. Ramliana | |

The Principal chaired the meeting. The Coordinator gave a brief report about the new format of AQAR as well as the steps that has been taken so far by IQAC. The following were then discussed in the meeting:-

1. AQAR - With regards to the AQAR of the last academic session i.e., July 2018 – June 2019; the report is nearly done and as there is still time for reporting period to NAAC, the meeting resolves that the Coordinators of IQAC will take the initiative of finishing the report and submit the same to NAAC within the time frame i.e., December 2019.
2. Action Plan - It has been found that different cells of IQAC have not worked as planned, the meeting decides that the Principal will take the initiative of giving orders to implement the different action plan of the cells so that the IQAC will be able to update the report regularly. The Coordinators will make a tentative plan for the current academic calendar, without disturbing existing classes.

(Dr. SAMUEL V.L. THLANGA)
Coordinator

(Dr. P. LALREMLIANA)
Principal & Chairman

(LALREMRUATI)
Assistant Coordinator